Ef. 4646

-4 APR 1957

MEMORANDUM FOR: Comptroller

SUBJECT:

Elapsed Time of Fully Cleared Clerical

Personnel in IAS

REFERENCE:

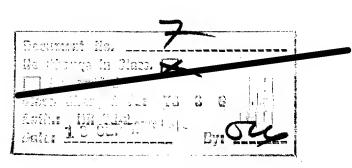
Your memo to D/Pers dated 21 Mar 57.

same subject

- 1. Referenced memorandum requests a review of our entrance-on-duty scheduling to determine if the period of time between entrance on duty and assignment of clerical personnel can be reduced. We are in accord with this suggestion.
- 2. We are conducting a study of the scheduling and processing of personnel entering on duty and hope to reduce the elapsed time through revised processing methods as well as through reporting-for-duty schedules. We will advise you of the results of this study as soon as it is completed.

Gordon M. Stewart Director of Personnel

25X1A



Capy to Busies